



Registration Agreement

SHOWCASE: small spaces/big ideas

Between:

Art Gallery of Alberta, hereafter known as the AGA
2 Sir Winston Churchill Square
Edmonton, AB T5J 2C1

And, hereafter known as the **Participant**:

Contact Name: _____

Address: _____

Phone number: _____

Email: _____

1 *SHOWCASE* Submission information

Title: _____

Media: _____

Year made: _____

website/Instagram/Tumblr (optional): _____

2 Installation, handling or packing instructions

(optional) 50 words maximum please.

3 Terms

- 3.1 The AGA's primary areas of responsibility will include the following:
- Installing the submission in the AGA's SHOWCASE: small spaces/big ideas, and displaying the submission for the duration of the rental period outlined above.
 - The AGA will store the submission for a maximum of 10 days after the first Monday following the end date of the exhibition month. Submissions not picked up within the 10-day period will be disposed of at the AGA's discretion.
- 3.2 The Participant is responsible for providing the following:
- Indicating orientation, and installation instructions, *if deemed necessary or not obvious*.
 - Only submissions made of non-perishable materials will be accepted. No electronic media submissions will be accepted. The AGA retains the right to refuse any submission that is deemed by the AGA to be primarily commercial in its intent, unsuitable for the public realm, offensive and/or dangerous. Submissions may be pulled at the AGA's discretion, should this occur, the Participant will be notified.
 - If biological materials (fur, hair, or plants) are included in submission, please notify the AGA prior to delivery at showcase@youraga.ca.
 - While the AGA will endeavour to honour the Participant's Showcase selection, booking location cannot be guaranteed.
 - Packing materials for fragile submissions, or submissions with multiple components, in the latter case, photo documentation of desired installation is strongly recommended.

4 Liability and Insurance

- 4.1 Submissions in relation to this Agreement will not be covered by the AGA's standard insurance policies. As a result, the AGA assumes no responsibility to compensate the Participant for any loss or damages incurred as a result of this Agreement.
- 4.2 Furthermore, the Participant shall indemnify and hold harmless the AGA from any and all claims, including but not limited to damages, losses, liabilities, demands, suits, judgments, settlements, causes of action, legal proceedings, penalties, fines or other sanctions and all cost arising in relation to this Agreement.

5 Documentation

- 5.1 The AGA may make archival photographic, audio or video documentation of the *SHOWCASE* for potential use by the AGA for marketing, publicity and public relations projects, use on the World Wide Web and in social media related to the AGA.
- 5.2 The AGA retains the right to use images of and information pertaining to the *SHOWCASE* submission as provided in Section 1 of this Agreement for promotional materials related to *SHOWCASE*.
- 5.3 The Participant permits the general public to take photographs of, or videotape, the submission while in the AGA *SHOWCASE*.

SHOWCASE participant or legal guardian:

Participant/Guardian Signature

Date

Art Gallery of Alberta Representative:

Printed Name

AGA Representative Signature

Date